

**BRISTOL VIRGINIA SCHOOL BOARD**  
**REGULAR SESSION**  
**December 4, 2017**

The Bristol Virginia School Board met in Regular Session on Monday, December 4, 2017, in the Bristol Virginia Public Schools Administration Office, 220 Lee Street, Bristol, Virginia. A quorum was present with the following Board members in attendance:

Mr. Randy Alvis, Chair  
Mr. Steve Fletcher

Mr. Tyrone Foster, Vice Chair

Also present were:

Dr. Keith Perrigan, Superintendent

Mr. Gary Ritchie, Assistant Superintendent

Mrs. Tammy Jones, Clerk

Mrs. Stephanie Austin, Deputy Clerk

Mr. Randall White – by Electronic Participation from Remote Location

Absent:

Mr. Ronald Cameron

Among those in the audience for the Regular Session were:

Mr. Jason Matlock

Ms. Kathy Musick

Dr. Linda Brittle

Others were present, but failed to sign in.

Mr. Randy Alvis, Chair, called the meeting to order at approximately 6:00 p.m. He welcomed all in attendance and opened the meeting with the Pledge of Allegiance.

Mr. Alvis asked for a motion to approve the Agenda. Mr. Steve Fletcher so moved. Mr. Tyrone Foster seconded the motion, and the motion carried unanimously.

Mr. Alvis addressed Item 1(C) Bearcat Elite – Lucy Tester. Dr. Perrigan recognized Lucy for her lead role in Annie. Dr. Perrigan and Board Members presented Lucy with a certificate.

Mr. Alvis asked for a motion to approve the Consent Agenda. Mr. Steve Fletcher so moved. Mr. Tyrone Foster seconded the motion, and the motion carried unanimously.

The Consent Agenda consisted of the following:

- A. Approval of Minutes – November 6, 2017
- B. Approval of Payment of Bills
- C. Approval of Title IV Funds 2017-2018
- D. Approval of VSBA Policy DN – Disposal of Surplus Items

Dr. Perrigan presented the Superintendent's Report, which included the following:

- He highlighted he had presented at the Commonwealth Institute's Policy Conference last week with Rodney Jordan, Norfolk School Board Chairman about the struggles of School Divisions with high poverty rates. He noted he learned a lot while in Richmond.
- He noted he continues to receive calls from Construction Teams about our Elementary Construction project. He noted he had two meetings last week as well.
- He highlighted Karen Cross and Melissa Warren have been chosen to serve on the Governor's Transition Team.
- He noted a category has been added for tutoring/interventionist pay scale. It now has the following ranges:
  - No Degree - \$10 per hour
  - Bachelor's Degree - \$15 per hour
  - Teaching License - \$20 per hour
- He noted he and Jeff Perry have organized a meeting to start a Rural Coalition for Divisions across the Commonwealth. He noted the Summit was today in Wytheville and there was a great turnout. He noted the following issues that will be focused on during this legislative session:
  - Teacher Recruitment
  - School Construction Funding
  - Enrollment Loss Funding
  - Unfunded Mandates
    - Potentially adding transportation costs

Mr. Alvis thanked Dr. Perrigan for a great report.

Mr. Alvis addressed Item 3(B) School Board Student Representative Report. Dalton and Abigail reported they had emailed elementary and middle school Principals in regards to starting on the Bearcat Buddies Project. Fletcher noted it had been decided that each participating school would receive approximately 2 hours beginning in January from different clubs and sports teams from the high school to help tutor our younger pupils. He noted they believed it would be a wonderful opportunity for all students in our system, and for the high school students to be a role model to our younger counterparts. He also noted this week they are currently drafting an email for coaches and club sponsors so they can decide which school and dates they would like to send their team or students to. He noted the hope was to finish the planning by the end of the semester so starting in January students and teams can be sent to the schools in our district to create a memorable experience. Abigail highlighted their experience at the VSBA Annual Convention. She noted it was a great experience, as they collaborated with peers. She noted they heard from a life push speaker that taught them how to use their passions to help others.

Mr. Alvis thanked Abigail and Fletcher for a great report.

Mr. Alvis addressed Item 3 (C) 2016-2017 Audit Presentation. Mr. Scott Wickman, Accountant with Robinson, Farmer, and Cox Associates presented the Audit Presentation. Mr. Wickman

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presented a detailed report. He noted overall it was an outstanding audit and went much smoother than anticipated for a first year audit.

Mr. Alvis and Board Members thanked Mrs. Tammy Jones, Finance Director for a wonderful job.

No one addressed the board during Public Comment.

Mr. Alvis addressed Item 4(A) Approval of VSBA Policy IKFD. Mr. Foster moved approval. Mr. Fletcher seconded the motion, and the motion carried unanimously.

Mr. Alvis addressed Item 5(A) Discussion of Student Information System. Dr. Perrigan presented a PowerPoint to Board Members, which highlighted the differences in eSD and PowerSchool. He noted we are the only division in the Commonwealth that is currently using eSD. He noted it would be an additional \$11,000.00 annually to switch to PowerSchool and our faculty and staff would need training time. He noted he had spoken with the Guidance Department at Virginia High and the consensus was it would be beneficial to switch. He noted he understood there would be growing pains with converting. He noted PD could be offered during the summer. He recommended to the board that the transition happen quickly as scheduling was right around the corner for the upcoming school year.

Mr. Alvis addressed Item 5(B) Discussion of Potential Sited for Elementary Construction. Dr. Perrigan presented a PowerPoint to Board Members including a brief summary of the Special Meeting and tours of potential sites. Each location was discussed along with pros and cons of each. After a lengthy discussion, Dr. Perrigan recommended that the sites be reduced to five. Mr. Alvis agreed and suggested to begin scheduling Public Hearings in each elementary school, with the hopes of selecting a property at the February Regular Session meeting. The five properties are listed:

- Lavinia
- Long Crescent 2
- Kingmill Pike/City
- Van Pelt/City
- Whitten Hills Kingmill

Pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, Mr. Foster moved that the Board convene a Closed Meeting for the purpose of discussing the following specific matters as authorized by Section 2.2-3711(A)(1) per the Code of Virginia, Specifically,

- A. Discussion of Certain Personnel, Recommendation for Employment.

Mr. Fletcher seconded the motion, and the motion carried unanimously.

The Board went into Closed Session at 7:40 p.m.

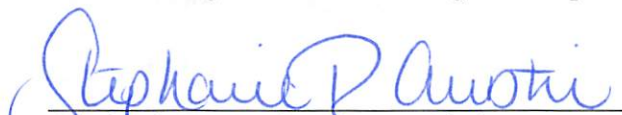
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Back in Public Session at 8:05 p.m., Mr. Foster moved Certification of Closed Meeting as such: the Bristol Virginia School Board certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting and only such public matters as were identified in the motion convening the closed meeting were considered. Mr. Fletcher seconded the motion, and the motion carried unanimously.

Mr. Fletcher moved Approval of Attachment (A) as recommended. Mr. Foster seconded the motion, and the motion carried unanimously.

No items were discussed during the Old and New Business portion of the meeting.

Mr. Alvis adjourned the meeting at 8:07 p.m.

  
Stephanie R. Austin, Deputy Clerk

  
Randy Alvis, Chairman